



NAVA NALANDA SANTINIKETAN HIGH SCHOOL

Paschimpally, Santiniketan – 731235, Birbhum

Memo No. 27/1302/26

Date: 13-02-2026

Nava Nalanda Santiniketan High School intend to engage **Physical Education Teacher, Montessori Trained Teachers, Primary Teachers, Co-Curricular Activity Teachers, Trained Graduate Teacher, Librarian, Office Assistant, Pion and Aya** on purely contract basis.

Post	Vacancies	Educational Qualification
PET (Physical Education Teacher)	1 (Female)	Graduate/Post Graduate in Physical Education (B.P.Ed / M.P.Ed) Or Any Graduate with Diploma in Physical Education from a recognized institution
CCA (Co-Curricular Activity Teachers)	3 (<i>Manipuri Dance / Basketball / Cricket</i>)	Graduate/Post Graduate in Performing Arts / Dance Or Any Graduate with Diploma in Manipuri Dance from a recognized institution Graduate/Post Graduate in Physical Education (B.P.Ed / M.P.Ed) Or Any Graduate with Diploma in Physical Education from a recognized institution
Librarian	1	Graduate/Post Graduate in Library Science / Information Science
PRT – Bengali	2	Minimum Graduate in Bengali with B.Ed / D.El.Ed
PRT – English	5	Minimum Graduate in English with B.Ed / D.El.Ed
PRT – Science	4	Minimum Graduate in any discipline of Science with B.Ed / D.El.Ed
PRT – Mathematics	1	Minimum Graduate in Mathematics with B.Ed / D.El.Ed
TGT – Mathematics	1	Hons. Graduate/Post Graduate in Mathematics with B.Ed
MTT (Montessori Trained Teachers)	2	Graduate with Montessori Training / Early Childhood Education
Office Assistant	1	Graduate/Post Graduate (Preferably in Commerce)
Pion & Aya	2	Minimum Class VIII Passed

Preferable: 2 years' experience in CBSE/ICSE/WBBSE schools or any renowned institution under Central/State Government.

Skills Required:

- Strong communication skills (For Teaching position)
- Proficiency in digital teaching tools (For Teaching position)
- Effective classroom management (For Teaching position)
- Passion for student-centric learning (For Teaching position)
- Having knowledge in operating Library Software Soul 3.0 (For Librarian)
- Profound Knowledge in DTP and handling Sikhsha Portal (for Office Assistant)
- Handling children with utmost care (For Aya)

Employment Details

- **Type of Appointment:** Contractual basis
- **Salary:** Negotiable, commensurate with qualifications and experience

Application Process

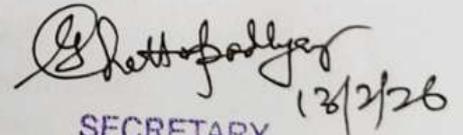
Interested candidates are requested to:

- Send their application **referring to the Memo Number** along with a detailed CV.
- Email to: **contact.nvshs@gmail.com**

Last Date of Application: 23th February 2026

Rules & Conditions

1. Incomplete applications or those received after the deadline will not be considered.
2. Candidates must clearly mention the **post applied for** in the subject line of the email.
3. All original certificates and testimonials must be produced at the time of interview.
4. The institution reserves the right to **increase/decrease the number of vacancies** or cancel recruitment without prior notice.
5. Selection will be based on **written assessment and/or interview and classroom demonstration.**
6. Canvassing in any form will lead to **disqualification.**
7. Selected candidates must join within the stipulated time mentioned in the appointment letter.
8. No TA will be provided for attending the written assessment/interview.
9. The appointment is subject to satisfactory verification of documents and background.
10. The School expects teachers to actively participate in **co-curricular and extracurricular activities** along with academic duties.


13/2/26

SECRETARY
NAVA NALANDA SANTINIKETAN
HIGH SCHOOL

Secretary
Nava Nalanda Santiniketan
High School